

Core Team Positions (2007-2008)

Welcome to the Saint Gertrude's 20s Group

The Saint Gertrude's 20s group is made up of young men and women (ages 18-33) who seek to actively live out the Catholic faith. Our group participates in a variety of service and social events, such as Peanut Butter Ministry, the March for Life, and our yearly Pentecost Vigil & Celebration. We meet weekly on Thursdays at 7 pm, starting with Eucharistic Adoration followed by a community faith sharing hour from 8 pm - 9 pm consisting of a rotating schedule (Gospel study, Catholic catechesis, member talk, guest speaker, or icebreaker night). Afterwards we usually socialize at a local pub such as Willie's Bar & Grill.

Catholics and non-Catholics alike are welcome and encouraged to try out the 20s group, the goal being to continue to grow in Christ and to seek to know Him. Within the 20s group there are members that form what is called a "core team". The core team helps to organize the group's events and also provides a way for members to serve in areas they are passionate about, such as support for life (pro-life), serving the poor, or reaching out to those who do not know Christ, those who are seeking to know Him better, or those who have drifted away from their faith. Any member is welcome to join the core team at any time!

If you are interested in our group, please attend one of our Thursday evening meetings and see how young adults can gather together to discuss and learn more about God and the Catholic faith while growing in community and fellowship with each other. If you need more information about our group, please contact Eric at eric@20sgroup.org. We hope to see you soon!

The peace of Christ be with you.

Core Team Principles

The following are the principles that guide us:

1. As we discuss various options, our goal is consensus rather than sheer majority rule. Hence our discussions should be oriented toward proposals that recognize everybody's concerns, and solutions that are *both/and* rather than *either/or*. Nonetheless, when important decisions must be made and discussions are at an impasse, we will resolve matters by a vote. This process should ensure that the core team moves ahead as a unity and inspire proposals that none of us would have thought of individually.
2. All major decisions are the prerogative of the entire core team. Consequently, when appropriate, proposals, ideas, and concerns should be raised with the

entire team rather than individual officers. This will “eliminate the middleman” in our discussions.

3. In the core team’s discussions, decisions, and event-planning, the chaplain may need to exercise some oversight in light of pastoral concerns.

4. Every decision made at a core team meeting should have somebody assigned to take charge of its implementation.

5. To avoid burn-out, whenever something comes up or responsibilities start to feel burdensome, core team members should feel free to step back either temporarily or indefinitely.

6. The core team will meet every month on the 3rd or 4th Sunday from 4:30-6:00 pm at St Gertrude. We will try to have an agenda worked out by Thursday night and minutes distributed within the week of the meeting. Every 3rd month or so, the entire core team will be asked to make a special effort to attend and we will raise more general questions of evaluation.

7. Transition questions will be resolved as we approach the term’s end. Others can become part of the core team at any time.

8. These are descriptions of the various positions held by core team members:

Core Team Position Descriptions

Chaplain – Fr. Michael Dosch

- » Presides and preaches at Thursday adoration, or finds replacement
- » Serves as liaison to other Dominicans and the parish staff
- » Oversees doctrinal and pastoral issues as they arise
- » Coordinates 20s group retreat planning
- » Organizes special events for which he volunteers (e.g. Vigil of the Saints)
- » Provides advice to core team members as questions arise
- » Participates in decisions and meetings of the core team

President

- » Leads the Thursday night meeting
- » Sends weekly email announcements
- » Sets times and locations for core team meetings
- » Participates in decisions and meetings of the core team

Secretary

- » Sends out an email to see if anyone has agenda items
- » Prepares agenda
- » Runs core team meetings and takes minutes
- » Oversees use of annual budget and fundraising
- » Serves as a liaison with the business manager of St. Gertrude
- » Reads minutes and verifies that we are implementing decisions
- » Participates in decisions and meetings of the core team

Monday Night Coordinator

- » Coordinates Monday night meetings
- » Finds members to host each study
- » Sends weekly email to remind 20's group about Monday night
- » Participates in decisions and meetings of the core team

Thursday Night Coordinator

- » Schedules meeting locations and sets up room for meeting
- » Assists president with leading Thursday night meetings when necessary
- » Coordinates with Lecture, Catechesis, Member Talk, Gospel, Music Coord's
- » Informs president of necessary schedule changes
- » Coordinates small group leaders weekly and always looks for new leaders
- » Creates copies of small group materials as needed
- » Distributes and gathers Scripture readings and questions if necessary
- » Conducts training sessions for small group leaders
- » Participates in decisions and meetings of the core team

Lecture Coordinator

- » Coordinates topic and speaker selection for the 1st Thursday meeting
- » Constantly seeks new and interesting speakers

- » Works with secretary to provide compensation (\$50) to each speaker
- » Prepares questions related to the speakers talk, brings copies
- » Participates in decisions and meetings of the core team

Catechesis Coordinator

- » Coordinates Thursday night Catechesis study format
- » Prepares Catechetical questions relating to the Thursday gospel, brings copies
- » Participates in decisions and meetings of the core team

Member Talk Coordinator

- » Coordinates Thursday night member talk
- » Reviews and discusses member talk with speaker prior to meeting
- » Prepares questions related to the member's talk, brings copies
- » Participates in decisions and meetings of the core team

Music Coordinator

- » Arranges music leaders for Thursday night adoration, or finds replacements
- » Sends quarterly email to interested people (who have responded to call for musicians) asking for volunteers to lead music or to sing/play with a music leader
- » Organizes and distributes the quarterly schedule to interested people via email
- » Copies and distributes song lyrics if needed (songbooks are default)
- » Participates in decisions and meetings of the core team

Gospel study coordinator

- » Coordinates Thursday night Gospel study
- » Coordinates with Chaplain to revise Gospel study questions (review before printing)
- » Participates in decisions and meetings of the core team

Service Chairperson

- » Provides service to the community by organizing quarterly and on-going events
- » Encourages any interested group members to lead service events
- » Integrates 20's group service with parish service events
- » Participates in decisions and meetings of the core team

Social Chairperson

- » Coordinates and organizes group sanctioned events
- » Coordinates bringing food/games to receptions
- » Participates in decisions and meetings of the core team

Public Relations Chairperson

- » Coordinates outreach to young adults in the parish and archdiocese

- » Works with committee to produce designs for handouts, etc.
- » Coordinate with university groups
- » Provides updates to the webmaster regarding PR events
- » Makes contact and facilitates connections with other young adult groups in the area
- » Organizes and distributes marketing materials promoting the 20's group in Cincinnati
- » Updates the calendar on the Archdiocesan young adult website
- » Participates in decisions and meetings of the core team

Webmaster

- » Lead contact for website changes
- » Coordinates with committee to update the website
- » Participates in decisions and meetings of the core team

Welcome Committee

- » If there is a primary welcome coordinator they organize this committee
- » Makes effort to welcome everyone, new and old, at meetings
- » Collects email addresses from new members at Thursday meetings, sends to President
- » Coordinates speaking about the group at local parishes
- » Participates in decisions and meetings of the core team

Members at Large

- » Commit to service, social, retreat coordination as their passions determine (often members at large help to coordinate Pentecost Vigil and other events, for example)
- » Participates in decisions and meetings of the core team

Small Group Leaders

- » Available on Thursday night meetings to lead a small group discussion
- » Participates in decisions and meetings of the core team

How Core Team Positions are Selected

Please note that all positions are voluntary! After our meeting in August, all members in the Catholic 20 Somethings group are asked to prayerfully consider taking a role on the core team.

President

The president is selected by a nomination process. The nominations occur at a Thursday night meeting, approximately two weeks before the September announcement of the new president. Nominations are sent to the Chaplain over a period of a couple weeks. During this time, the Chaplain prays for guidance from the Holy Spirit and considers the nominees. Then the Chaplain contacts whom he considers as a possibility. If that person accepts the nomination, he or she is the new president.

Secretary, Monday Night Coordinator, Thursday Night Coordinator, Lecture Coordinator, Catechesis Coordinator, Member Talk Coordinator, Music Coordinator, Gospel study coordinator, Service Chairperson, Social Chairperson, Public Relations Chairperson, Webmaster, Welcome Committee

Individuals at the meeting in September will volunteer for positions that they have prayed about via a paper self-nomination. In the event that there is more than one volunteer for a given position, one person will be identified as a main contact for that role and the remainder will serve as committee members. The decision of who will be the contact person will be reached by consensus. In the event that these positions are not completely full in September, the new president will continue to recruit 20's group members to fill the open roles, mainly by weekly emails.

Members at Large

Members at large are any members who actively participate in core team meetings, as well as in many of the activities of the group. Anyone can become a member at large simply by getting involved and attending core team meetings.

Small Group Leaders

There can be any number of small group leaders selected at the September meeting. In addition, small group leader training is offered, on occasion, by the Thursday Night Coordinator throughout the year.